



## Sustainability Service Corps Fellowship: Education Coordinator

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**OPEN POSITIONS:** 1

### LOCATION

Ferry Plaza Farmers Market (San Francisco, CA)

### WORK ENVIRONMENT

3x week in-person Tuesday, Thursday, and Saturday when Foodwise Teens program is running, in addition to occasional evening and weekend commitments based on project needs. 2x remote for administrative tasks and other meetings.

### REMOTE OR IN-PERSON

Hybrid (Remote & On Site)

### TERM

September 1, 2026 – July 31, 2027; 1700 hours, 11 months; 40 hours/week

### MONTHLY LIVING ALLOWANCE STIPEND

\$3,159.63 (pre-tax)/month up to \$34,756 total stipend

### EDUCATION AWARD

\$10,000.00 upon program completion

### BENEFITS

Free healthcare coverage (w/dental & mental health), Education Award, student loan forbearance, child care allowance, CalFresh, professional development budget, industry networking.

### PERSONAL VEHICLE REQUIRED?

No, but having a driver's license is preferred

### WORKING WITH MINORS?

Yes

# Foodwise

## Organization Description

Foodwise champions an equitable and sustainable Bay Area food community through farmers' markets and education programs. We envision a just and regenerative food future that nourishes all people, local economies, and the living earth.

## Position Overview & Description

The Education Coordinator will support two of our flagship programs under the direction of the Youth Education Manager.

Foodwise Kids (FWK) is a program for elementary school classes (grades 1 through 5) that uses the farmers market on Tuesday and Thursday mornings as a classroom for empowering the next generation of healthy eaters. Through comparative tastings, exploring the market, and a hands-on cooking lesson, we nurture children's love for fruits and vegetables, teach them to prepare healthy, seasonal foods, and raise their awareness of their role in a sustainable food system.

Foodwise Teens (FWT) is a paid, 10-week, semesterly after-school youth development program where teens become change agents for a sustainable, equitable, and nourishing food future. Through hands-on experiences in the garden, in the kitchen, and at the farmers market, students learn about food justice, develop important life and job skills, and build community together.

Other educational programming includes cooking demos highlighting local chefs and restaurants, and education stations at Saturday farmers markets. Fellows will work to support both programs during the week and support Saturday farmers markets on an as-needed basis. The schedule will fluctuate between a Monday-Friday or Tuesday-Saturday schedule accordingly.

## Responsibilities

### Essential Duties for this position include:

Support Youth Education Manager and Director of Education in implementing their programs: Foodwise Teens (FWT), Foodwise Kids (FWK), and Saturday farmers market programming.

### Responsibilities include:

- Assisting and eventually facilitating elementary school field trips at the Ferry Plaza Farmers Market on Tuesday and Thursday mornings and Foodwise Teens programming Tuesday and Thursday afternoons
- Assisting the Youth Education Manager in intern management and mentorship

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- Preparing educational materials to support weekly activities and curriculum for FWT and FWK
- Assisting Youth Education Manager with recruiting, interviewing, and onboarding teens for FWT
- Supporting Saturday farmers market lessons, cooking demos, and education stations
- Support in data collection from surveys for grant reporting, along with other administrative tasks such as scheduling programming
- Communicating with program partners, tracking participant hours, etc
- Suggesting and implementing program improvements with curriculum testing, feedback tracking, inventory maintenance and research
- Supporting in maintaining FWT garden sites with tasks such as weeding, watering, mulching, planting, and harvesting as needed
- Supporting Foodwise Education team with larger events/projects such as: Foodwise Demos, Seasonal Spotlight, garden greening days, and Foodwise fundraisers such as Summer Bash and Sunday Supper

## Desired Qualifications

- Ability to lift ~25 lbs
- Ability to work at a desk for extended periods
- Ability to work outdoors for extended periods
- Curriculum Development, Data Analysis, Environmental Education, Gardening Best Practices, Public Speaking/Facilitation, Volunteer Management
- Experience teaching youth (elementary and/or teens) and understanding youth development and socio-emotional learning principles, experience in a kitchen and/or garden setting a plus
- Knowledge of/passion for cooking, nutrition, gardening, sustainable agriculture, and farmers markets with a DEI lens of food and social justice
- Multi-cultural and/or multi-lingual competency and familiarity working with children from diverse backgrounds, particularly in San Francisco
- Strong interpersonal, communication, and time management skills, attention to detail, collaborative mentality, and emotional intelligence
- Reliable, punctual, adaptable, and able to work independently with input from supervisors
- A friendly, outgoing nature; excellent oral communication and customer service skills
- Working knowledge of Microsoft Office Suite and Google Drive with basic data analysis compilation skills a plus
- Language proficiency in Spanish and/or Chinese a plus

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## Fellow Experience

Foodwise provides educational spaces for youth to connect with fresh food, nature, and each other. Our Foodwise Kids and Foodwise Teens programs provide experiences for thousands of Bay Area students to grow and learn, build community, and develop life and leadership skills. This also extends to our adult community of interns, volunteers, and Fellows. We have a long history of working with interns, and many have gone on to pursue careers in climate and environmental education after interning or working with us.

Fellows will be working at one of the biggest farmers' markets in San Francisco and have access to fresh, local produce, and become familiar with the farmers behind it. They will also have discounted or free tickets to Foodwise events.

Fellows will learn about sustainable food systems, become familiar with the farmers market and farmers, gain teaching experience with all age ranges, and learn about the nonprofit working environment. They will also be trained on basic gardening and culinary skills as needed and will complete trainings such as the ServSafe Food Handler's certification. They will also be able to participate in staff-wide DEIJ trainings, conferences, and other networking opportunities as they arise. They will have access to the Foodwise library, containing cookbooks, DEIJ books, food system and food access books, and more.

## To Apply

This position is funded through the [Sustainability Service Corps](https://www.sustainabilityservicecorps.org/fellowships) (SSC), with Foodwise as a host partner site. Please read their website for their eligibility and qualification requirements in addition to ours. You must apply through SSC, not Foodwise (no phone calls or emails, please). To apply:

1. Visit: <https://www.sustainabilityservicecorps.org/fellowships>
2. Check out our fellowship opportunities.
3. Fill out the application form: <https://bacr.tfaforms.net/f/ssc-member-app>  
**Important Note:** Under **Partner Preferences**, indicate that "**Foodwise - Education Coordinator**" is your preferred placement site.
4. Once you fill out and submit your application, an SSC team member will contact you to schedule a 25-minute call if your application meets the requirements. During this call, you will discuss your application, career interests, and how the program works.
5. After the screening call, your application may be forwarded to select host partners. The host partners will reach out to you directly for interviews.
6. If you are chosen by a host partner, you will receive an offer letter from SSC and BACR. You must complete onboarding and background checks before starting.
7. SSC program orientation is September 1-4. Fellows begin onsite with their Host Partner organization September 8.

# Foodwise

## About Sustainability Service Corps

[Sustainability Service Corps](#) is a bridge-to-career AmeriCorps Fellowship program that delivers professional development to emerging climate protection leaders who implement projects related to sustainability, education, and community engagement for municipalities, nonprofits, schools, and disadvantaged communities across California. During the 11-month term of service, SSC Fellows have the opportunity to get things done by leading meaningful projects while also developing as professionals, growing their networks, and establishing a career in the climate field. Upon completion of the term, SSC Fellows receive a [Segal Education Award](#) of up to \$7,395.00 in return for your service. You can use the award to repay qualified student loans and to pay current educational expenses at eligible institutions of higher education and training programs. Fellows who complete a 1700-hour term also receive a California For All Award of \$2,605.00 for educational expenses.